

OFFICE OF EMERGENCY SERVICES (DSCC-I)

MISSION:

Acts as the principal advisor and assistant to the activity head in directing the accomplishment of responsibilities for implementation of DLA programs relating to intelligence/counterintelligence and foreign liaison, physical security, law enforcement and investigations, crime prevention and detection, loss prevention, personnel security, fire protection and security education and training; and ensuring that implementation of the communications security program is consistent and compatible with other command security programs. Serves as Center Fire Marshal.

FUNCTIONS:

1. Implements an integrated program to provide for the protection of personnel, physical security for property, material, equipment, supplies, technical support systems, and classified defense information in accordance with DLAR 5710.1 and DLAM 5710.1. Also, develops and maintains the activity's Security and Protection Plan.
2. Implements a program for law enforcement and security within the jurisdiction of DLA through enforcement of applicable regulations and orders, and cooperates and maintains liaison with federal, state, military and local authorities in matters of mutual interest
3. Reports promptly to the HQ DLA Command Security Office all incidents of actual or suspected criminal violations and all incidents of actual or suspected fraud as prescribed in DLAR 5705.1.
4. Refers all matters meriting investigation directly to the appropriate investigative agency, except matters involving actual or suspected fraud, violation of antitrust laws, violation of the standard of conduct laws and regulations, Defense Contract Audit Agency audit reports, and other such matters which are referred by Counsel to HQ DLA or the appropriate supporting investigative agency.
5. In coordination with host activities and/or supporting investigative agencies, monitors major criminal investigations and coordinates crime prevention surveys of the activity and its field establishments; renders reports and/or recommendations for correcting deficiencies and preventing recurrence of incidents.
6. Executes the activity Crime Prevention and Detection Program and serves as the secretary of the Crime prevention and Detection Council to analyze the vulnerability of mission support activities which appear susceptible to theft, diversion, or unexplained losses as indicated by repetitive reports of survey, inventory adjustments, pilferage, or other indicators of systems/procedural deficiencies.
7. Implements the DLA Personnel Security Program to ensure the initial and continuous evaluation of individual security eligibility to occupy civilian positions designated sensitive, and to obtain security clearance on military personnel assigned to DLA.
8. Implements the DLA Information Security Program established for the safeguard of classified information.
9. Provides the activity head with timely information on intelligence and counterintelligence matters bearing on successful accomplishment of the activity

- mission. Ensures prompt reporting to higher headquarters, in accordance with governing regulations of espionage and other significant counterintelligence incidents.
10. Implements the DLA program for protection of DLA personnel and resources against terrorist acts.
 11. Directs and promulgates the DLA Foreign Liaison Program. Coordinates administration of the security aspects of the DLA Foreign Liaison Program, providing advice and assistance to functional elements and field activities, which receive information, training, or visit requests from foreign nationals, and takes action as required to ensure the safety of foreign visitors.

CRIMINAL INVESTIGATIONS

1. Conducts investigation of criminal incidents within the scope of jurisdiction of the activity, and processes, secures evidence and maintains accountability.
2. Apprehends, detains, and/or searches interrogation suspects. Handcuffs and physically detains suspects, advises them of their constitutional rights, and transfers them to appropriate authorities.**
3. Serves as a witness in court proceedings or court martial, presents evidence and gives testimony.**
4. Conducts preliminary investigations of crimes, suspected crimes, preserve evidence and protects crime scenes.**
5. Maintains and evaluates office files and statistics relating to incidents/offenses within the activity reflecting crime trends, loss and recovery of property.**

** This is a dual function performed by the detectives in the Office of the Chief and by the uniformed members in the Protective Services Division.

FIRE PREVENTION AND PROTECTION SERVICES (DSCC-IF)

FUNCTIONS:

1. Organizes and administers fire prevention and protection activities.
2. Assists in organization and supervision of area and unit fire marshal activities; and
3. formulates regulations for reduction of fire hazards.
4. Instructs and trains auxiliary Firefighters, installation personnel, and dependents in fire prevention and protection techniques.
5. Makes regular fire prevention inspections for all facilities and maintains records to secure corrective action.
6. Responds to fire calls to extinguish fires, preventing or minimizing loss of life and property.
7. Investigates fires to determine cause and initiates necessary corrective action. Maintains records and prepares reports of fire prevention and protection operations.
8. Prepares and recommends fire prevention and protection publicity for the installation.

9. Provides first aid support to the USAF Occupational Medicine Clinic during operating hours and provide first aid services during their non-duty hours and on weekends
10. Provides emergency response team services on weekends and during Facilities Engineering Division non-duty hours to prevent impairment of Center and tenant mission accomplishment.
11. Erects manual marquee signs at Center gates.
12. Provides primary response to installation spills with the Hazardous Material Trailer.
13. Assists the Safety Office when issuing Confined Space permits and provides emergency stand-by services when required.

PROTECTIVE SERVICES DIVISION (DSCC-IP)

MISSION:

LAW ENFORCEMENT

FUNCTIONS:

1. Enforces and maintains law and order throughout the confines of the activity to deter crime and other violations of laws and regulations.
2. Performs stationary or moving patrols to observe, detect, or deter crimes and other violations of laws and regulations.
3. Apprehends, detains, searches, and interrogates, suspects. Advises them of their constitutional rights, and transfers them to appropriate authorities.
4. Serves arrest warrants on the activity on behalf of Federal, state, or local law enforcement agencies.
5. Conducts preliminary investigations of crimes, suspected crimes, preserves evidence and protects crimes scenes.
6. Directs pedestrian and vehicle traffic, issues warnings and citations; enforces parking regulations; and enforces vehicle traffic laws and regulations. Investigates and reports traffic accidents.
7. Serves as a witness in court proceedings or courts martial, presents evidence and gives testimony.
8. Conducts a training program for law enforcement personnel assigned to the activity.
9. Maintains and evaluates office files and statistics relating to incidents/offenses within the activity reflecting crime trends, loss and recovery of property.
10. Inspects and searches vehicles, persons, and packages to prevent entrance of illegal material and/or substances and the improper removal of Government property.
11. Provides escort services for the transporting of sensitive documents, material and funds.
12. Responds to activated alarms and emergency situations to secure areas and to render assistance.
13. Controls and inspects the storage, accountability, issue, and transport of Arms, Ammunition and Explosives (AA&E) to include issuance of permits and the

registration of privately owned weapons on the activity; and reports loss/recovery of AA&E to DLA.

GUARD FORCE

1. Performs fixed or moving patrols to control access to facilities or highly sensitive areas and to protect Government property and material intrusion, theft, and compromise.
2. Directs vehicle traffic and parking control to monitor and enforce vehicle-operating rules and regulations, and to prevent improper or illegal movement of Government cargo.
3. Performs ingress and egress control at gates to the facility and to critical sensitive areas. Check for authorized identification and credentials, vehicle decals, passes, permits, and registers visitors.
4. Inspects vehicles, persons, and packages to prevent entrance of illegal material and/or substances and the improper removal of Government property.
5. Inspects classified containers and vault facilities to assure that they are properly secured.
6. Provides escort services for the transporting of sensitive documents, material, and funds.
7. Responds to activation of restricted or controlled area alarms and emergency situations to secure areas and to render assistance.
8. Controls and inspects the storage, accountability, issue, and transport of arms, ammunition, and explosives (AA&E) to include issuance of permits and the registration of privately owned weapons on the activity; and reports loss/recovery of AA&E to DLA.
9. Conducts a training program for guard personnel assigned to the activity.

VEHICLE REGISTRATION AND PASS/ID

1. Implements the policy and procedures for the registration, inspection and marking Privately Owned Vehicles (POV) on Defense Logistics Agency (DLA) activities.
2. Implements the policy and procedures for the issue and control of DLA identification cards.

SECURITY OPERATIONS DIVISION (DSCC-IS)

MISSION:

INTELLIGENCE AND COUNTERINTELLIGENCE

FUNCTIONS:

1. Provides the Lead Center Commander timely information on intelligence and counterintelligence matters bearing on successful accomplishment of the activity mission. Reports promptly to DLA in order to accomplish the activity mission and in accordance with governing regulations.
2. Develops security portions of the activity emergency plans.
3. Maintains liaison with Federal, state, local, and military authorities to ensure mutual exchange of information concerning the counterintelligence threat to include espionage, terrorism and actions by dissident groups.
4. Executes the DLA Information Security Program established for the safeguarding of classified information to include: security inspections to ensure organizational and individual conformity to DLA and DOD information security policy and procedures; and reviews reports of preliminary inquiry and formal investigations concerning violations of such policies and procedures.
5. Executes the DLA program for protection of DLA personnel and resources against terrorist acts by providing terrorist threat briefings to activity personnel traveling to areas where a terrorist threat exists and reporting to DLA, on a high priority basis, information regarding any local dissident or terrorist threat to successful mission accomplishment to the President or other high ranking DOD officials.
6. Executes a security training and education program in support of mission functions in the counterintelligence, antiterrorism, operations security, and information security program areas. This program includes briefings on protection of classified information, defensive security briefings for overseas travelers, terrorist threat briefings and counterintelligence briefings directed towards neutralization of hostile intelligence activities and reporting threats to DOD officials.
7. Directs and promulgates the DLA Foreign Liaison Program. Coordinates administration of the security aspects of the DLA Foreign Liaison Program, providing advice and assistance to functional elements and field activities which receive information, training, or visit requests from foreign nationals, and takes action as required to ensure the safety of foreign visitors.

PERSONNEL SECURITY

1. Conducts inquiries, inspections and surveys, and reviews activity plans and support agreements to ensure organizational and individual compliance with personnel security requirements, and provides reports of violations and inspections to DLA.
2. Conducts liaison with local law enforcement agencies and submits information and recommendations to DLA.
3. Conducts individual and group briefings, and advises assists both individuals and management officials on personnel security requirements.
4. Maintains personnel security files records and data system requirements.

